

## **FIRE AND FIRE EMERGENCY PROCEDURES**

Effective date: Prior to FY12  
Last update: April 13, 2016  
Responsible officer: CPFO  
Policy owner: David Viehman, CPFO  
Policy contact: Tony Pletscher

### **POLICY STATEMENT**

#### Fire Drills

Biblical Seminary is required to have fire drills at unannounced times during the year. If the fire alarm sounds, everyone must assume that it is either a fire drill or an actual fire and vacate the building immediately. Vacate the building via the nearest exit and assemble at one of the light poles in the parking lot at the south end of the building.

### **PROCEDURES**

Procedures

### **FORMS OR INSTRUCTIONS**

Forms or instructions

### **DEFINITIONS**

None

### **HISTORY**

Amended date: April 13, 2016  
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