

## BTS SELF-STUDY PROGRESS REPORT

September 3, 2015

By Susan Disston, Steering Committee Chair

### Progress since the May 2015 report

The process of gathering the documentation for the self-study began in earnest in June and continues into the fall as the academic and departmental units finish up their 2014-2015 reporting. As documents are secured, they are uploaded into the E-campus course site designated as the “BTS Self-study Network.” The steering committee and working group members use their BTS ID and password to login and read documents, enter their comments into the discussion forum, and access the draft version of working group reports.

The working group on the institutional context met in a teleconference to carefully plan their work of reading documentation and interviewing campus constituencies in September. The steering committee is gearing up for their responsibilities this fall, which include reading of documentation, reviewing and commenting on working group reports, and meeting as a group to work on the draft of the self-study report.

### Study phase deliverables

The study phase of the self-study begins in September and extends through early January 2016. The deliverables for this phase are shown below.

STUDY PHASE DELIVERABLES
<input type="checkbox"/> 1. Drafts of reports from each working group by established due dates
<input type="checkbox"/> 2. Steering committee feedback on report drafts by established due dates
<input type="checkbox"/> 3. Follow-up meetings and revised reports, as needed, by working groups
<input type="checkbox"/> 4. Evaluation visit dates are established (concurrent visit with MSCHE and ATS)
<input checked="" type="checkbox"/> March 20-23, 2017

The Working Group on the Institutional Context is currently reading documentation on the E-campus course site (“BTS Self-study Network”) and will engage in interviews during the week of September 14. They will be completing their reports by September 25. The board and board chair interview reports will be submitted after the board meeting in mid-October. Rich McDaniel is the leader of this working group. The Steering Committee will be reviewing the reports from this group at their meeting on Nov. 6<sup>th</sup> meeting (10 a.m.-Noon).

The overarching questions that will be discussed in the reports on the institutional context were identified by the Steering Committee at its May 2015 meeting. They are shown below:

Standard 1: Mission and Goals:

How well are we meeting this standard? Are the mission, vision, and goals clear, communicated, owned, relevant to the context, and functioning in setting the direction and trajectory of BTS?

Standard 2: Planning, Resource Allocation and Institutional Renewal

How well are unit processes feeding into the overarching leadership (cabinet/board/faculty) process of institutional renewal?

Standard 3: Institutional Resources

How well are we procuring sufficient resources for our mission and are they appropriately allocated?

Standard 4: Leadership and Governance

How well are the leaders governing to ensure standards 1-3?

Standard 5: Administration

How well are the leaders implementing the unit plans and goals in the timeframe given and within the allocated resources?

Standard 6: Integrity

How well are we meeting or exceeding the ethical standards of our culture and of our Christian faith?

Standard 7: Institutional Assessment

How well are we gathering and using the data necessary for institutional renewal?

The working group on faculty, enrollment management, and student services begins its work in mid-October and the working group on student learning assessment begins its work in mid-November.

I want to express my thanks for the work of the steering committee and each of the working groups since we began this project in the spring. We are entering into a busy phase where their time and attend to this project is critical and appreciated.